

BYLAWS

Revision Date: November 24, 2014

ARTICLE I - CONDUCT

Section 1 - Members of this organization are expected to conduct themselves in such a manner as to be respectful of the property of others, and exhibit an honorable code of ethics.

Section 2 - In the event that a member's conduct being found to be contrary and/or detrimental to the well being of the organization, a motion may be made by any member for the expulsion of the offending member by virtue of petitioning the Board of Directors. If deemed necessary, a special meeting shall be called for of which the membership shall receive due notice. Cause for expulsion shall be demonstrated and a vote by means of secret ballot shall be taken by the membership present at the special meeting. A negative vote by the majority present shall constitute expulsion of the offending member. An expelled member may not reapply for membership in this organization, nor shall he or she attend any monthly meeting or club activity.

It is the understanding that upon being petitioned, the Board of Directors shall meet in special session prior to any special meeting of the general membership being called. The Board shall, in special session, meet together with both parties involved, being equally represented, and in this respect conduct a preliminary hearing after which the Board may negotiate settlement, deny the petition, or recommend that further action is justified to take due course at a special meeting of the general membership.

ARTICLE. II - DUTIES OF OFFICERS

Section 1 - It shall be the duty of the President to preside over all meetings of this organization, ensure that all regulations of this organization are implemented, and shall perform all the duties pertaining to his office.

Section 2 - The Vice-President shall assist the President, and in his/her absence perform all the duties of the President, in addition to those duties to which he/she has been assigned or empowered to perform.

Section 3 - The Secretary shall take the minutes of all proceedings and maintain record of the same, maintain all correspondence of the Corporation and perform such other duties as his/her office may require.

Section 4 - The Treasurer shall collect all dues, receive and disperse all moneys of the Organization and preserve complete records in connection with all transactions. The Treasurer shall also maintain the bank account in the name of the Organization. All checks shall be drawn on the signature of the Treasurer. All checks over the amount of two hundred dollars (\$200.00) must be signed by the Treasurer and counter-signed by another Officer of the Club. Moneys may be dispersed only upon the approval of the Board of Directors or as directed by vote of the membership. The Treasurer shall surrender all books and records when the term of office expires or for audit at any time requested by the Chairman of the Board of Directors

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ARTICLE III - DUTIES OF THE BOARD OF DIRECTORS

Section 1 - It shall be the duty of the Board of Directors to manage the affairs of this Organization utilizing all the powers vested to the Board to effectively do so. They shall meet not less than once every three (3) months.

Section 2 - The Board of Directors shall serve as the official nomination committee and in this capacity shall meet (1) month prior to the Annual Meeting for the purpose of formulating a slate of potential officers and Board members at large for the coming year.

In addition to this slate being presented at the Annual Meeting, nominations shall also be made from the floor.

Section 3 - The Board of Directors shall serve as committee for the purpose of examining the records of the Treasurer prior to new officers taking office and/or any time an audit is deemed necessary. A report of the annual audit shall be presented at the Annual Meeting to the general membership.

Section 4 - A majority of five (5) members out of nine (9) present at a Board of Directors Meeting shall constitute a quorum.

Section 5 - The Board of Directors shall serve as a grievance committee as provided in Article I, Section 2 of these Bylaws.

Section 6 - Meeting of the Board of Directors shall be open to any of the general membership who desire to attend.

Section 7 - Any publicity, promotional information or news bulletins about club activities must have prior approval from the Board of Directors before being used to the news media.

ARTICLE IV - ELECTION OF OFFICERS

Section 1 - The election and installation of officers and directors at large shall take place at the Annual Meeting to be held the 11th month of the fiscal year.

Section 2 - The newly-elected officers shall assume office at the conclusion of the elections at the Annual Meeting and shall serve for one (1) year hence or until new officers are elected.

Section 3 - All officers and Board members shall be elected by means of secret ballot and majority shall rule, proxies shall not be recognized.

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Section 4 - Should an officer or a Board member resign during the course of a fiscal year, the President shall appoint a member to assume the office vacated for the remainder of that term under consideration of the Board of Directors.

Section 5 - Should an officer or a Board member have resigned within the previous three years, that person shall not be permitted to run for an office or board position without the present board's authorization.

Section 6 - Nominations for officers and directors will be in accordance with Article III, Section 2 of these Bylaws.

Section 8 - No nomination shall be accepted unless the candidate is present and/or has indicated consent to nomination and willingness to serve if elected.

ARTICLE V - MEMBERSHIP DUES

Section 1 - Dues for membership in this organization shall be established by the Board of Directors and approved by a majority vote of the membership in any general membership meeting, a quorum being present.

Section 2 - Dues shall be due upon the first regular session meeting of the new fiscal year following the Annual Meeting. Dues not received by the end of the meeting following the Annual Meeting shall be considered delinquent and said membership shall be dropped from the organization.

ARTICLE VI - COMMITTEES

Section 1 - Committees shall be formed as deemed necessary at any time or upon the advice of the Board of Directors. The President shall be ex-officio member of all committees.

Section 2 - A committee chairperson having been selected, each chairperson shall appoint such committee members as he or she deems necessary to perform the function of that committee.

Section 3 - Committee chairperson shall deliver an oral progress report at general, meetings as necessary.

Section 4 - Committee chairperson shall attend Board Meetings as necessary.

ARTICLE VII - AMENDMENT

Upon due notice, these Bylaws may be amended at any general meeting of the Corporation by a two-thirds (2/3) vote, a quorum being present.

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ARTICLE VIII - PARLIAMENTARY AUTHORITY

Roberts' Rules of Order shall be the parliamentary authority on all matters not covered by the Constitution and Bylaws of this Corporation.

ACCEPTED AND APPROVED \_\_\_\_\_